
TO: Economics Graduate Students Planning to be on the 2006/2007 Job Market
 FROM: Professors Kenneth Rogoff and Philippe Aghion, Placement Directors
 DATE: July 17, 2007
 RE: The Job Market Timetable: From Now to the AEA Meetings



The Timetable below works backward from the meetings in early January 2008 to today. The schedule will give you a sense of what to expect at each stage. Please pay particular attention to the deadlines you must meet between the today and the AEA meetings.

Date or period	Event, deadline, or “to do”
January 3-5, 2008	AEA/ASSA Meetings, New Orleans, LA
Week of Dec. 10	“Practice interviews” in Littauer with Harvard Faculty members (to be set up by the Graduate Coordinator).
Early to late December, 2007	Recruitment chairs and others set up AEA/ASSA interviews with you via e-mail or the telephone.
Late Oct. to late December, 2005	Recruitment chairs and others call us and other Harvard faculty. You may then be contacted by e-mail or telephone to send packets to specific places.
November 14 – 23, 2007 (<i>before Thanksgiving</i>)	Send your packets to listings in JOE or to places advertising elsewhere.
November 1 – 14, 2007	Finalize your job market paper and CV for mailing. Give the paper to all of your references. Post your CV and paper on your departmental web page.
November 1, 2007 (approximately)	Job market CV’s are posted on the Economics Department website and mailed to departments, school and other potential employers.
October, November 2007	Look at JOE (Job Openings for Economists *) in the Graduate Coordinator’s office or http://www.econ.utexas.edu/joe/ or through AEA http://www.aeaweb.org . Revise and finalize your job market paper.
October 23, 2007	Departmental job market meeting (for Faculty only)*
By October 15,	Before departmental meeting, meet with your advisor(s) about your

2007	paper(s) and your placement desires and needs.
October 12	Draft and finalize your CV; have it looked over by us. Inquire of your references whether they agree to be listed on your CV. Create web page.
Week of Oct. 1	Meet with one of us (appointments to be arranged).
During October	Make hotel reservations for meetings; use AEA/ASSA form or web site.*
Early Fall	At least a week before meeting with your advisor(s), give an almost-finished job market paper to your advisor(s).
July 17 to October	Research and write your job market paper(s)*; get it in very good form. Sign up with the relevant seminars/workshops to give a Fall presentation
July 17	Get <i>really serious</i> about your job market paper.

Some Important Advice:

Remember: *Relax about the logistical portion. But don't relax about the scholarly and substantive portions.* Work on your paper(s) and presentation.

*This memo is based on materials from earlier years originally prepared by Professor Claudia Goldin.